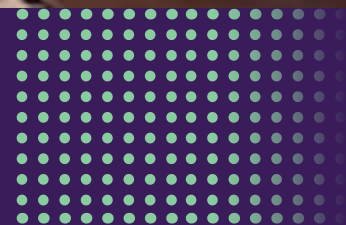




SALTMINE

# TECHNICIAN

at Saltmine Theatre Company





## ABOUT SALTMINE

Saltmine Trust is a Charity and Theatre Company, inspired by the life and teaching of Jesus. Situated in the West Midlands, we've been touring theatre and theatre in education nationally since 1980.

We describe what we do as Faith Motivated Arts, because our faith inspires us to care for and value every human being. Our mission is to be a centre of excellence; releasing, empowering and equipping people through the creative arts.

Reaching over 70,000 people a year through the power of theatre, we deliver high quality performances and interactive workshops with the aim to impact lives and transform society - touring to schools, churches, and theatre venues. Our work is diverse and constantly innovating as we produce new faith-based theatre, theatre in education, passion plays and bespoke sketches and workshops annually.

## KEY INFORMATION ABOUT THE ROLE

<b>Job title:</b>	Technician
<b>Accountable to:</b>	CEO
<b>Reporting to:</b>	Co-Artistic Director
<b>Location as required:</b>	Saltmine HQ & Production Venues as required
<b>Salary:</b>	£22,500 - £25,500 depending on experience
<b>Hours:</b>	Full time (37.5 per week)
<b>Holiday:</b>	25 days per annum, plus 8 standard bank holidays
<b>Closing date:</b>	8th July 2024

Interview date:

**24th July 2024**

at Saltmine Trust,  
61 The Broadway,  
Dudley DY1 3EB

*(video interviews are possible)*

Start date:

**2nd Sept 2024**



## ROLE SUMMARY

Saltmine Trust are looking for a Technician to join the Creative Team to support with all aspects of technical work for our performances, events and exhibitions. You will work alongside the Co-Artistic Director to deliver high quality technical support for the charity's diverse programme of theatre, having the opportunity to create performance material e.g. sound, special effects and video, and be part of a team delivering high levels of professionalism and success. The role would suit a graduate wishing to develop a broad range of skills whilst learning alongside experienced professional practitioners in a practical setting which could lead to a senior technician position.

An ideal candidate for this role would be resourceful, knowledgeable and a strong team player, happy to work on their own and within a team. Prior experience of working with Champsys MagicQ lighting software, Qlab and/or Allen & Heath consoles would be an advantage but not essential as training will be provided. As this role carries a high level of safeguarding responsibility, a full safeguarding check will be carried out on the successful applicant. You will also need to hold a driving licence and have a willingness to travel.

### Main Duties, Tasks and Responsibilities

- Managing the technical support for all live performances, events and conferences involving the efficient operation of all stage/performance lighting and sound installations (which includes get-in, fit-up, focusing and get-out) as well as video systems whilst on tour and at outdoor events/performances.
- Troubleshooting sound, lighting and video problems as they happen, fixing cables and supporting any actors who are assisting with the technical aspects of a performance whilst on tour.
- Assisting with pre-production for the running and presentation of live productions, films, rehearsals, activities and events
- Creating performance material in liaison with the Creative Team e.g. sound and visual effects
- Maintaining the safe and efficient operation of all lighting, sound, and video equipment at all venues
- Ensuring that all show files e.g. sound effects and their sources, are maintained and regularly backed up on our cloud storage system.
- Ensuring PAT testing on all equipment is carried out and recorded annually, liaising with the Facilities Manager.
- Ensuring all equipment and sets are transported and stored safely and securely at all times.
- Assisting staff with setting up and running technical aspects of a meeting e.g. video conferencing

### General duties for all Saltmine staff

- Undertaking all duties in accordance with Saltmine's policies and procedures, along with such other duties as may be reasonably allocated to the postholder as a result of legislation, codes of practice or Saltmine policy.
- Promoting the work and mission of Saltmine Trust at all times
- Developing spiritually and encouraging the spiritual development of other team members too.

The duties listed in this job description are not exhaustive or exclusive. The post holder may be required to perform additional tasks as needed, within the scope of their competence

Please note that while duties are outlined in this job description, Saltmine reserves the right to update it periodically to reflect changes in or to the role. The postholder will be consulted about any proposed changes. Significant, permanent changes in duties and responsibilities will necessitate agreed revisions to this job description.

## PERSONAL CRITERIA

### Occupational Requirement

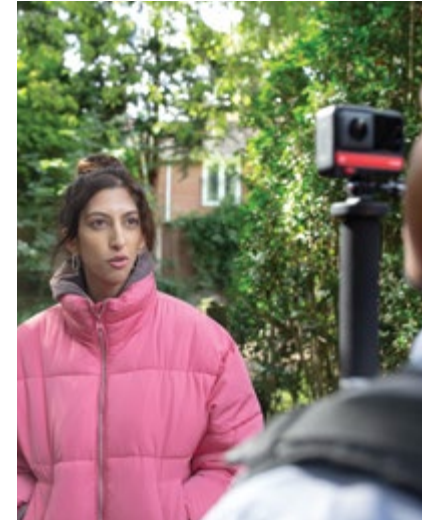
Saltmine's Christian beliefs, ethos and culture are central to its charitable objects, vision, values and programmes, and are reflected throughout its working practices. Staff meet together daily for a time of prayer and encouragement, and our motivation and mentoring activities are based on the teachings and life of Jesus. There is therefore a genuine, legitimate occupational requirement for the successful candidate to be a committed Christian practicing their faith (Equalities Act 2010).

#### Essential Experience, Skills, Knowledge and Attributes

- Technical Qualification/Certificate
- Experience of load-in's/get-in's, stage fit-up's, load-out's/get-out's
- Some experience of technical work for theatre and/or events  
Interest in and some experience of audio/sound mixing and stage lighting
- Working knowledge of IT including A/V, Powerpoint presentations and/or specific theatre industry equipment
- Confident in manual-handling/heavy lifting of theatre equipment, climbing ladders, working at height etc. and able to do so safely
- Ability to focus on tasks whilst in a busy and noisy environment

#### Desirable Experience, Skills, and Knowledge

- Experience and current knowledge of lighting, sound, and audiovisual equipment, including their application in live, recorded, and playback techniques for live theatre, musical theatre, and live music productions.
- Experience and expertise in rigging for theatre, musical theatre, and live music productions.
- An interest in, and some experience with, professional touring theatre productions or events.
- HSE First Aider or an equivalent qualification.
- Training in working at heights.





## APPLY

To apply, please visit our website below and fill out an application form. Video applications are possible using 2 minutes or video or voice recording for every 500 words.

<https://saltminetrust.org.uk/about-us/join-us>

We will notify all applicants who were not shortlisted via email. Due to the high volume of applications, we may not always be able to provide feedback to each candidate, but we will make every effort to do so. All appointments are contingent upon receiving satisfactory references and proof of eligibility to work in the UK.





Follow us @saltminetrust



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**mail@saltmine.org**  
**saltminetrust.org.uk**

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England and Wales: No 2930528

